

Hemphill County Appraisal District

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Minutes

The Hemphill County Appraisal District Board of Directors met Wednesday, January 11, 2023 at 9:00 a.m. at the Hemphill County Appraisal District in Canadian, Texas. Members of the Board of Directors present were Alton Lohberger, Tim Alexander, Heath Mitchell, Andy Orrell, and Wendie Cook. Staff member present was Pam Scates, Chief Appraiser. Guest present was Dr. Lynn Pulliam, Canadian ISD Superintendent.

1. Tim Alexander opened the meeting at 9:00 a.m. confirming a quorum was present.
2. Tim Alexander gave the invocation.
3. There was no public comment.
4. The swearing in of Hemphill CAD Board of Directors for the 2022 year prior to the opening of the meeting to Alton Lohberger, Tim Alexander, Wendie Cook, Andy Orrell and Heath Mitchell. Administration of Oaths of Office were given to board members in attendance and bank signature card signers were chosen as follows with motion from Wendie Cook, second by Alton Lohberger. Place Heath Mitchell, Andy Orrell, Wendie Cook, Chris Jackson and Wendie Cook and remove Larry Smith and Rudy Godino. Motion passed unanimously.
5. Discussion was held, on the election of officers. Wendie Cook made motion for Heath Mitchell as Chair, second by Tim Alexander. Motion made by Wendie Cook as Secretary, second by Alton Lohberger for Tim Alexander to be seated as Vice Chair and Wendie Cook as Secretary. Motions passed unanimously.
6. Executive Session –
 - a. The board entered into Executive Session at 9:16 a.m. to discuss Palo Duro Pipeline litigation.
 - b. The board reconvened into Open Session at 10:03 a.m.
7. Consideration/Possible Action and May Vote on Items discussed in Executive Session No Action.
8. Building Lease tabled until May meeting.
9. The December 14, 2022 minutes were reviewed, Tim Alexander made a motion to accept the minutes as presented. Alton Lohberger seconded. Motion passed with two abstaining.
10. Receipts and Disbursements were reviewed for November and December 2023. Wendie Cook made motion to accept November and December 2023 receipts and disbursements as presented, Alton Lohberger seconded, the motion passed unanimously.
11. Chief Appraiser Report on District Operations
 - A. Pam advised the board that renditions would be mailed as soon as possible with a delay in envelope shortages.
 - B. Notices of Appraised value will be mailed no later than April 1, 2023.
 - C. Mineral notices will be mailed by P&A by May 1, 2023.
 - D. Pam reported that the 2022 PVS findings would be released January 31, 2023.
 - E. Pam gave a report on the Property Value Study (PVS). Hemphill County Appraisal District has passed the PVS for 2023.
 - F. Pam advised the board that the Appraisal District would begin the in-house part of the 2023 MAP Review in June.
12. No future agenda items.
13. The next meeting was tentatively set for April 19, 2023 at 8:30 a.m., the board set tentative dates for all 2023 Quarterly Board Meetings as follows: June 21, September 20 and December 6, each at 8:30 a.m.
13. The meeting adjourned at 10:24 a.m.

Chairman