

Hemphill County Appraisal District

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Minutes

The Hemphill County Appraisal District Board of Directors met Wednesday, April 19, 2023 at 8:30 a.m. at the Hemphill County Appraisal District in Canadian, Texas. Members of the Board of Directors present were Alton Lohberger, Tim Alexander, Heath Mitchell, Andy Orrell, Chris Jackson and Wendie Cook. Staff member present was Pam Scates, Chief Appraiser and Alice Bentley. Guests present was Kevin McBurnett, P&A Information Services Manager.

1. Heath Mitchell opened the meeting at 8:30 a.m. confirming a quorum was present.
2. Heath Mitchell gave the invocation and recognized the guest.
3. There was no public comment.
4. Executive Session –
 - a. The board entered into Executive Session at 8:36 to discuss Palo Duro Pipeline litigation.
 - b. The board reconvened into Open Session at 8:51.
5. Consideration/Possible Action and May Vote on Items discussed in Executive Session No Action.
6. The January 11, 2023 minutes were reviewed, Wendie Cook made a motion to accept the minutes as presented. Alton Lohberger seconded. The motion passed unanimously. Receipts and Disbursements were reviewed for January and February 2023. Tim Alexander made motion to accept January and February 2023 bills as presented, Wendie Cook seconded, the motion passed unanimously.
7. Kevin McBurnett, P&A Information Services Manager presented the board with a Software/Hardware Contract proposal. After a brief discussion it was decided to table until he could present a 1-year contract option staying on the in-house server and not going to the “cloud” for another year. No action.
8. Chief Appraiser Report on District Operations
 - A. Pam reported the protest deadline was May 26 and she expected to have a higher count this year due to extensive field work being completed that raised several home values. She also reported the protest hearing date was scheduled for June 15.
 - B. Pam reported that the 2022 PVS findings were released January 31, 2023 and Hemphill’s values were found to be valid and Local value was used. She reported the PVS found Canadian ISD properties on the Lipscomb County side fell out of the Interval and they were placed in year 1 of a grace period. The appraisal responsibility stops at the county line but the assessment doesn’t so she could advise but couldn’t help as it is outside of her authority. She had been in contact with Dr. Pulliam offering assistance. Pam advised the board that the Appraisal District would begin the in-house part of the 2023 MAP Review next week.
9. No future agenda items.
10. The next meeting was tentatively set for June 21, 2023 at 8:30 a.m., the board set tentative dates for all 2023 Quarterly Board Meetings as follows: June 21, September 20 and December 6, each at 8:30 a.m.
11. The meeting adjourned at 10:14 a.m.

Chairman